**Lab Safety Officer Routine Updates/Inspections**

|  |  |  |  |
| --- | --- | --- | --- |
| What | When | Who | Where |
| Annual Chemical Inventory update and recertification (UC Chemicals program) | On or before January 16th | Conducted by Lab Safety Officer | Electronic update at: <https://ehs.ucop.edu/ucsafety/#/splash>  |
| Annual lab safety training refresher | Once per year before annual lab safety review | All continuing employees | Can be found on safety page of departmental website |
| Laboratory Hazard Assessment Tool (LHAT) recertification | On or before January 1st | Conducted by lab PI | Electronic update at: <https://ehs.ucop.edu/ucsafety/#/splash>  |
| Annual CUPA self-audit | On or before January 16th | Conducted by lab safety officer | Print hard copy from safety page of departmental website |
| Annual self-inspection | Approximately 6 months after annual lab safety review (~ July or August) | Conducted by Lab Safety Officer | Print hard copy from safety page of department website or use electronic version at: <https://ehs.ucop.edu/ucsafety/#/splash>  |
| Annual lab safety review | January or February | Tony Schrick with EH&S | Safety Inspection Tool at: <https://ehs.ucop.edu/ucsafety/#/splash>  |
| CUPA inspection | Once every 3 years usually occurring in the late Summer or early Fall | Yolo County Environmental Health Department | N/A |
| Fire Inspection | Briggs Hall and Hutchison Hall Fall. Everson, Bee Bio, and Robbins Spring. Other buildings at various times throughout the year | Jim Patterson and Paige McKibbin with the Fire Department | N/A |